

## 2009 INEE Minimum Standards Training Report

In 2009, 31 trainings on the INEE Minimum Standards deepened the global understanding and use of the INEE Minimum Standards Handbook as the leading tool for Education in Emergencies (EiE). In previous years, most trainings were conducted in Africa. In 2009, however, most trainings took place in Asia and the Middle East and were facilitated by graduates of the INEE Minimum Standards Trainings of Trainers (TOT) and Capacity Building Workshops (CBW) rather than by the INEE Secretariat.

As a result of the closer collaboration between INEE and the Global Education Cluster, sessions on the INEE Minimum Standards were integrated into the Education Cluster's First Line Responders' trainings on Education in Emergencies, targeting education practitioners. These sessions focused on the use of the Minimum Standards in preparing for emergencies. The sessions also included developing contingency plans, ensuring greater coordination within the Education Cluster and between the Education and other clusters. In 2010, INEE will continue to work with the Capacity Building Task Team of the Education Cluster to better integrate the training materials in a more holistic EiE training package.

In 2009, the INEE Secretariat also developed many training materials. Responding to the INEE members' demand for more diverse training materials, the INEE Secretariat and the Working Group on Minimum Standards developed the original INEE Minimum Standards 3-day training package into the following 14 training packages, which are available online at [http://www2.ineesite.org/index.pho/post/training\\_support\\_and\\_adaptations/](http://www2.ineesite.org/index.pho/post/training_support_and_adaptations/):

- Disaster Risk Reduction
- Education Cluster Coordination
- Gender
- Repatriation
- Acute Crisis
- Early Reconstruction
- Chronic Food Crises
- Emergency Response Group Activity
- Safe Learning Environment
- Teacher Crisis in Zimbabwe
- Short Orientations: half-day, one-day
- Adaptations for University Students
- Regional Adaptations for Gaza, Sierra Leone and others
- Urban/ Rural Issues

In previous years, the INEE Minimum Standards trainings targeted education practitioners from non-governmental organisations and the United Nations. In 2009, the focus was on training Ministry of Education (MoE) representatives. These trainings aimed to raise awareness of the INEE Minimum Standards as a tool for disaster preparedness and design of education responses to emergencies. The trainings also provided MoE representatives with guidance on integrating the INEE Minimum Standards into MoE national policies and built the capacity of MoE to respond to emergencies. This focus on training Ministries of Education personnel will continue in 2010.

During 2010, the INEE Secretariat plans to revise its training materials in order to incorporate new information that appears in the 2010 edition of the INEE Minimum Standards Handbook (expected June 2010). The INEE Secretariat will conduct one Regional TOT workshop (location and date TBD). As part of the INEE - Sphere Companionship Agreement, the INEE Secretariat and the Sphere Project began working in 2009 on a joint training module and an education e-learning module which will be incorporated in the Sphere e-learning toolkit. These projects will be completed in 2010. In addition, the INEE Secretariat plans to develop a trainers' database, which will allow INEE members to find trainers easily.

The INEE Working Group on Minimum Standards would like to acknowledge the commitment and contributions of the INEE members and partner organizations for conducting the many Minimum Standards trainings in 2009, thus building a greater capacity on the INEE Minimum Standards around the world.

## AFRICA

### **INEE Minimum Standards Training for NGO/ UN Partners**

**Lead Trainer(s)/ Organized by: Gabriel Khili, UNESCO; Rachel McKinney, UNICEF and James Sparkes, Save the Children UK**

**Harare, Zimbabwe**

**10-13 March 2009**

UNICEF's Emergency Education Coordinator organized a three day training for 27 participants from the United Nations as well as representatives from both local and international NGOs. The INEE Minimum Standard training workshop aimed to increase the capacity of staff working in the field of EiE in order to prepare them to respond with education-related disaster response interventions. The workshop was context driven and was developed in line with the actual situation in Zimbabwe. By the end of the workshop, the participants had considerable understanding of the planning and programming of an EiE intervention. Participants identified the use of the INEE Minimum Standards as useful tool for inter-agency coordination and advocacy with the Ministries of Education in Southern African Countries (MOESAC.)

### **INEE Minimum Standards Training**

**Lead Trainer(s)/Organized by: Jennifer Hofmann, INEE Secretariat**

**Goma, Bunia, and Bukavu, Democratic Republic of Congo (DRC)**

**July 2009**

During a visit to eastern DRC to support the application of the INEE Minimum Standards, the INEE Coordinator for Minimum Standards facilitated three training workshops for the Education Clusters in Goma, Bunia and Bukavu. The trainings brought together members of the Education Cluster in each of the three locations, including MoE, UN agencies, international and local NGOs, and focused on the use of the INEE Minimum Standards as a tool for inter-agency coordination, in particular for emergency preparedness, capacity-mapping, resource mobilization and advocacy. Sessions on teacher compensation and psychosocial support were also included at the request of the co-host organizations, IRC and UNICEF.

## ASIA

### **Training on the INEE Minimum Standards**

**Lead Trainer(s) /Organized by: Luis Ma. Ongsiapco and Vlad Hernandez, Community and Family Services International Philippines (CFSI); Nikki de Vera, UNICEF**

**Cotabato City, Philippines**

**16-18 January 2009**

This 3-day workshop, carried out with funding support from UNICEF Philippines, targeted participants from different government agencies in Mindanao and the students from CFSI – Catholic University of America SWEP program. The majority of participants were from the government agencies, including MoE, who are involved in emergency response. This workshop was a capacity building endeavor to address the needs of humanitarian and government workers responsible for providing services to these huge internally displaced populations, including children, youth and women.

**Follow-up Training to the Southeast Asia TOT workshop****Lead Trainer(s)/Organized by: Fred Ligon, World Education; ZOA; Karen Education Department  
Mae Sot, Thailand****January 2009**

This workshop was organized by the Karen Education Department and ZOA Refugee Care and held at the Mae Salit Resort, north of Mae Sot on the Thailand-Burma border. The workshop included orientation to the INEE Minimum Standards through a presentation and Questions & Answers session.

**INEE Minimum Standards Training of Trainers (TOT) for Education Cluster members****Lead Trainer(s)/Organized by: UNICEF, Save the Children****Colombo, Sri Lanka****April 2009**

This 3-day training was part of a plan to build the response capacity of the Sri Lankan Education Cluster to prepare and respond to conflict and disaster situations with education and early childhood care and development (ECCD) interventions. The Education Cluster leads, UNICEF and Save the Children, have used the INEE Minimum Standards as the basis for this capacity development. This training, which had 23 participants, built on two previous trainings on the INEE Minimum Standards. The training included a refresher on the INEE Minimum Standards Categories, Standards and Indicators with an in-depth focus on ECCD, Adolescents, Gender and Security issues. It also included sessions on analysis of the Minimum Standards, program implementation and government education links with the Minimum Standards. Participants also familiarized themselves with key INEE materials, considered contextualizing the INEE materials, and reflected on their own workshop planning and facilitation skills.

**Training on the INEE Minimum Standards for Education Cluster members****Lead Trainer(s)/Organized by: Nasir Sahibzada, UNHCR; Mr. Hamza, IRC; UNESCO****Pakistan****May 2009**

This training continued UNESCO's efforts for advocacy on the INEE Minimum Standards in Pakistan. It followed two other workshops conducted in Pakistan. As Education Cluster members in Peshawar were preparing for their possible response in the event of an emergency in Pakistan, UNESCO, UNHCR and IRC argued that members of the Peshawar Education Cluster who had not gone through any INEE Minimum Standards training should understand what the standards were and how they could be integrated in preparedness planning. The workshop lasted 1 ½ days and had 23 participants representing UNICEF, UNESCO, IRC, Save the Children US, CARE, national implementing partners, and members of the Pakistani MoE. The training covered basic topics included in the original INEE Minimum Standards training package.

**Training of Trainers (TOT) on the INEE Minimum Standards****Lead Trainer(s)/Organized by: UNESCO Islamabad and IRC****Pakistan****May 2009**

UNESCO and IRC jointly conducted a training on the INEE Minimum Standards in Peshawar, North-Western Frontier Province of Pakistan. The training was attended by 28 education officials from the government, UN and NGOs involved in the provision of emergency response to IDPs living in camps and with host families. The training was conducted in Urdu and English. The UN Central Emergency Relief Fund provided funds for the training.

### **Training on the INEE Minimum Standards**

**Lead Trainer(s)/Organized by: Eli Rognerud, UNESCO; UNICEF; Save the Children  
China**

**May-June 2009**

This training workshop on the INEE Minimum Standards focused on Disaster Risk Reduction and Preparedness given the region's proneness to and recent experiences of earthquakes. The workshop targeted head teachers and local education administrators. Following Save the Children and UNICEF China's discussions on the Chinese version of the INEE Minimum Standards, this training was a crucial step towards the application of the INEE Minimum Standards by education officials in China.

### **Education in Complex Emergencies Training**

**Lead Trainer(s)/Organized by: Gary Ovington, UNICEF; Save the Children  
Philippines**

**June 2009**

This 4 ½ day training was conducted for UN, INGO, NGO and MoE staff working on education issues. The objectives were to: 1) acquire and apply knowledge and skills in technical components of education in complex emergency preparedness and response through interactive and participatory approaches, 2) map the capacity of partners and identify roles and responsibilities, 3) localize INEE Minimum Standards in the context of complex emergencies, particularly regarding the resumption of formal education, creation of temporary learning spaces and rapid assessment, tracking of children and monitoring and evaluation, and 4) create a plan to inform national and local education sector planning, policy and budgeting so that education in emergencies is addressed in a more systematic and sustainable manner.

### **INEE Minimum Standards/Education Cluster Contingency Planning Workshop**

**Lead Trainer(s)/Organized by: Sweta Shah, INEE; George Murray, OCHA; Sabina Joshi, UNICEF;  
Bhola Dahal, Save the Children**

**Nepal**

**June 2009**

The Education Cluster in Nepal has been active since 2006 and has responded to conflict and disaster situations. Each year, the Education Cluster has come together to develop an annual Education contingency plan but did not take into consideration the INEE Minimum Standards to ensure high quality education programming. This workshop had approximately 40 participants representing the MoE, UNICEF, Save the Children, National Teacher's Union and NGOs and was conducted over 2 days. It included sessions on the INEE Minimum Standards, the cluster approach and the role of the Education Cluster. Further, the workshop used the INEE Minimum Standards to evaluate the quality of last year's educational response to conflict and disaster situations and used the Minimum Standards as a framework to develop their contingency plan for 2009.

### **INEE Minimum Standards Training**

**Lead trainer(s)/Organized by: Michiel Slotema, PLAN Bangladesh  
Bangladesh**

**October 2009**

Plan Bangladesh conducted a 3-day training for 20 participants from Plan and its partner organizations on Disaster Management, Minimum Standards and School Safety. A large component of the training was how to facilitate the development of a school continuation of education plan for school teachers. Once the training was completed, 100 school teachers from 100 schools received a 3-day training on how to develop and implement their own education plan. After the training, the teachers developed an action plan for their schools, and Plan Bangladesh is monitoring the roll-out.

**Education in Emergencies Workshop****Lead Trainer(s)/Organized by: Vanuatu Ministry of Education, UNICEF and Save the Children  
Port Vila, Vanuatu****7-11 September 2009**

This 5-day training provided orientation on EiE and the INEE Minimum Standards to 55 participants, mainly from Ministries of Education and UNICEF staff from Vanuatu, Solomon Islands, Fiji and Kiribati. Participants were asked to use the technical knowledge and develop a preparedness plan and a plan for roll out of capacity building activities, including trainings at both the local and national levels.

**Regional South Asia INEE Minimum Standards Training****Lead Trainer(s)/Organized by: Sweta Shah, INEE; Inga-Maj Carlsson, Save the Children Sweden; Bhuvanewari Mahalingam, Save the Children Sweden, Chiranjeet Das, Save the Children Sweden****Kathmandu, Nepal****September 2009**

Save the Children Sweden held a regional training for education focal points from Nepal, Afghanistan, Pakistan, Sri Lanka and Bangladesh on the INEE Minimum Standards. The training was four days with 1 ½ days devoted to the INEE Minimum Standards. This training provided a basic introduction to the INEE Minimum Standards and supported participants in developing strategies to integrate the standards into their own education programming.

**Training of Trainers (TOT) for Master Trainers in Education in Emergencies****Lead Trainer(s)/Organized by: Sweta Shah, INEE Secretariat; Rajkumar Dhunganna, Save the Children; Hugh Delaney, UNICEF****Nepal****October 2009**

This 3-day training focused on the technical aspects of EiE. There were a few sessions dedicated specifically to the INEE Minimum Standards and the INEE Minimum Standards were mainstreamed through the whole training. The training content was developed by adapting the Global Education Cluster's EiE training for first-line responders and INEE's training adaptation for the Education Cluster. Participants included members of the Nepal Education Cluster, including the Ministry of Education, UNICEF, Save the Children, Nepal Teacher's Union and other INGOs and NGOs. Participants will roll out EiE trainings at local areas with high risk of emergencies.

**INEE Minimum Standards Training****Lead Trainer(s)/Organized by: Plan  
Indonesia****October 2009**

Plan organized this training for 25 members of the Education Cluster and staff of the Consortium for Disaster Education. The gathering included a one-day workshop that aimed to gather experiences on Education in Emergencies programs from Government agencies, international and local organizations. This workshop also included a consultation for the Minimum Standards update process. The training in the following 3 days was aimed increasing the capacity of staff working in the field of EiE in order to prepare them to respond with education-related disaster response interventions. The specific topics of the training included: Minimum Standards for EiE, Cluster approach and the Education cluster, linkages between education and other sectors, disaster risk reduction, a flash appeal simulation, assessment, design, monitoring and evaluation of emergency education programs, the use of the INEE Minimum Standards for emergency preparedness, and contingency planning and adapting the INEE Minimum Standards to the Indonesian context. This training was conducted in Bahasa Indonesian.

**Overview Session on the INEE Minimum Standards**

**Lead Trainer(s)/Organized by: Luis Ma. Ongsiapco, UNHCR CSSEP and CFSI  
Mindanao, Philippines**

**29-30 October 2009**

UNHCR CSSEP / CFSI conducted a six-hour overview session on the INEE's Minimum Standards for two groups of field workers consisting of 49 Community Organizers, Field Assistants, Child Rights Advocates, Teachers, and Social Workers serving in conflict-affected predominantly Muslim areas in Central Mindanao. The aim of the overview was to enable the field staff to be aware of the international laws and conventions underlying INEE Minimum Standards and to understand how to apply the Minimum Standards in responding to the needs of children during emergencies, including natural disasters, which occur frequently in the Philippines.

**EUROPE**

**Training on the INEE Minimum Standards**

**Lead Trainer(s)/Organized by: Helge Brochmann, Norwegian Refugee Council (NRC)  
Oslo, Norway**

**January 2009**

The Norwegian Refugee Council organized a Minimum Standards training for 15 NRC education staff on the emergency stand-by roster, many of who are seconded to UNHCR, UNESCO and UNICEF.

**Regional Training on Disaster Risk Reduction in Education**

**Lead Trainer(s) /Organized by: Allison Anderson, INEE; UNICEF  
Uzbekistan**

**May 2009**

This 4-day regional workshop focused on disaster risk reduction through education in Uzbekistan, Tajikistan, and Kazakhstan. The workshop had 45 participants including staff from the Ministries of Education, teacher training institutions, and UNICEF staff. The aim of the workshop was to contribute to Hyogo Framework for Action Priority 3 (Use knowledge and education to build a culture of safety and resilience at all levels) through introducing practical approaches and techniques in reducing disaster threats into the educational system. The training introduced basic awareness raising information and materials and introduced strategies for risk mapping, development of school preparedness plans, establishing school emergency brigades and carrying out simulation exercises. The list of topics and materials that were introduced at the workshop included: 1) the Hyogo Framework for Action, 2) Minimum Education Standards in Emergency Response, 3) INEE, 4) Safe school, safe territory, 4) School as shelter, 5) School preparedness plan, 6) School emergency committee, 7) School emergency brigade, 8) Family Disaster Plan, 9) Five steps to reduce the seismological risk, 10) what we should know about earthquake, if we live in the region prone to seismic hazard.

**NORTH AMERICA**

**Training on the INEE Minimum Standards**

**Lead Trainer(s)/Organized by: Allison Anderson and Jennifer Hofmann, INEE Secretariat;  
Organized by New York University**

**New York, NY, USA**

**21 February 2009**

This workshop was a one-day training for 30 graduate students at New York University as part of their regular class entitled "Politics, Education and Conflict" in the Department of Humanities and Social Sciences at New York University. The training was preceded by an introductory orientation session

during their class sessions on “Global Norms and Standards: International Agencies' Principles” and “Approaches to Working with Children Affected by Conflict” the previous autumn.

**Training on the INEE Minimum Standards**

**Lead Trainer(s)/Organized by: Jennifer Hofmann, INEE Secretariat; CIDA**

**Toronto, Canada**

**2 - 3 March 2009**

This training on the INEE Minimum Standards targeted 23 participants including staff from the Canadian Development Agency (CIDA), Canadian educational partners and key individuals from NGOs based in the US. The training focused on the institutionalization of the INEE Minimum Standards by CIDA, using a case study developed by Andriy Dubovyk, Independent Consultant, and the INEE Secretariat.

**Training on the INEE Minimum Standards**

**Lead Trainer(s)/Organized by: Allison Anderson, Liz Sweet, Tzvetomira Laub, INEE Secretariat and Mary Mendenhall, Teachers College, Columbia University.**

**New York, NY, USA**

**7 November 2009**

This workshop was a one-day training for 35 graduate students at Columbia University's Teachers College as part of their regular class entitled “Education in emergencies, chronic crises and reconstruction” in the Department of International and Transcultural Studies.

**LATIN AMERICA AND THE CARIBBEAN**

**Caribbean Training of Trainers (TOT) on the INEE Minimum Standards, Focused on Disaster Risk Reduction and Prevention**

**Lead Trainer(s)/Organized by: Allison Anderson, INEE Secretariat**

**Guyana**

**June 2009**

This 4-day TOT of the INEE Minimum Standards in Guyana focused on the original INEE Minimum Standards training package, but was adapted to the context of the Caribbean and went into greater depth on disaster risk reduction.

**MIDDLE EAST AND NORTH AFRICA**

**INEE Minimum Standards Orientation at the Global Consultation Seminar**

**Lead Trainer(s)/Organized by: Dean Brooks, NRC; Helge Brochmann, UNESCO, Jennifer Hofmann, INEE**

**Istanbul, Turkey**

**March 2009**

This 2-hour orientation to the Minimum Standards was given to representatives of international and local NGOs, UN agencies and universities who participated in the INEE Global Consultation in Istanbul, Turkey.

**INEE Minimum Standards Training of Trainers (TOT)**

**Lead Trainer(s)/Organized by: Helge Brochmann UNESCO, Rachel McKinney, Save the Children, Bente Sandal-Aasen, Save the Children, Oyvind Wistrom, UNESCO  
Gaza, occupied Palestinian territories**

**9-13 May 2009**

This 4 ½ day TOT on the INEE Minimum Standards was conducted in Gaza and included all of the sessions of the original INEE Minimum Standards training package, but adapted for the Gaza and Middle East context. Participants included 30 representatives of MoE, UNRWA, universities and local NGOs. The training also included a discussion of schools as safe zones and child friendly spaces.

**INEE Minimum Standards Training for UNRWA and School Counselors**

**Lead Trainer(s)/Organized by: Rachel McKinney, Save the Children  
Gaza, Occupied Palestinian Territories**

**27-30 May 2009**

This 4-day training was an introduction for staff of UNRWA (United Nations Relief and Works Agency for Palestinian refugees) and School Counselors in Gaza to the INEE Minimum Standards and their application in the Middle East. The training had 27 participants.

**INEE Minimum Standards Training for Kindergarten Principals and Teachers**

**Lead Trainer(s)/Organized by: Rachel McKinney, Save the Children  
Gaza, Occupied Palestinian Territories**

**31 May - 3 June 2009**

This 4-day training, which had 23 participants, was adapted from the original INEE Minimum Standards training package. Additional sessions of the training were on disaster risk reduction and on application of the INEE Minimum Standards to schools and pre-schools.

**INEE Minimum Standards Training**

**Lead Trainer(s)/Organized by: Rowan Salim and Kate Washington, Relief International  
Amman, Jordan**

**30 July 2009**

This one-day training had 8 trainees from Relief International, Jordan. Most of the training materials were new and developed specifically for Jordan. The training included a discussion on the importance of EiE and an introduction to Minimum Standards in humanitarian response through a look at the Sphere Project. The training involved an interactive introduction to the INEE Minimum Standards.

**INEE Minimum Standards Training of Master Trainers**

**Lead Trainer(s)/Organizers: Rachel McKinney and Bente Sandal-Aasen, Save the Children  
Gaza, occupied Palestinian territories**

**2-6 August 2009**

This 3 ½ day training, which had 18 participants, was a follow-up to the 9-13 May TOT. Additional sessions were provided in planning and facilitating workshops on the INEE for academics, MoE and NGO staff in Gaza.

**INEE Minimum Standards Training**

**Lead Trainer(s)/Organized by: Helge Brochmann, UNESCO; Dean Brooks, Norwegian Refugee Council; Jennifer Hofmann, INEE**

**Beirut, Lebanon**

**12-13 August 2009**

This training adapted the original INEE Minimum Standards training to 2 days and also included disaster risk reduction and existing coordination mechanisms (i.e. UN Humanitarian Reform, Education cluster). The 30 participants included representatives of UN agencies, NGOs, donors and Ministry of Social Affairs. The training also included a discussion of contextualization of the Minimum Standards to the situation in Lebanon.

**INEE Minimum Standards Training****Lead Trainer(s)/Organized by: Rowan Salim and Kate Washington, Relief International****Amman, Jordan****18 August 2009**

This one-day training had 8 trainees from Relief International, Save the Children, Mercy Corps, Care and World Vision Jordan. Most of the training materials were new and developed specifically for Jordan. The training included a discussion on the importance of EiE and an introduction to the Sphere Project Minimum Standards in Disaster Response. The training involved an interactive introduction to the INEE Minimum Standards and a discussion of the contextualization of the Minimum Standards to the context in Jordan using case studies and role plays.

**INEE Minimum Standards Training for Education Cluster members****Lead Trainer(s)/Organized by: Helge Brochmann, UNESCO; UNICEF****Ramallah, West Bank, Occupied Palestinian Territories****30 September – 1 October 2009**

This 1 ½ day training had 18 participants and focused on what are the INEE Minimum Standards, their application in the West Bank context, the use of the standards for education response and disaster risk reduction. Participants included representatives of UNRWA, NGOs, MoE, and the Education Cluster.

**INEE Minimum Standards Training for Education Cluster members****Lead Trainer(s)/Organized by: Helge Brochmann, UNESCO; UNICEF, Save the Children****Gaza, Occupied Palestinian Territories****4-5 October 2009**

This 1 ½ day training had 19 participants and focused on what are the INEE Minimum Standards, their application in Gaza, and the use of the standards for education response and disaster risk reduction. Participants included representatives of UNICEF, UNESCO, UNIFEM, international and local NGOs, USAID, MoE in Gaza as well as representatives of one university in Gaza.

**INEE Minimum Standards Training****Lead Trainer(s)/Organized by: Rania Zakhia and Ghassan Akkary, Save the Children Sweden;****Helge Brochmann, UNESCO, Dean Brooks, Norwegian Refugee Council****Beirut, Lebanon****13-15 October 2009**

This 3-day training was conducted for Save the Children staff and partners in the MENA (Middle East and North Africa) region. Participants included 18 representatives of NGOs and UN agencies from Egypt, Iraq, Jordan, Lebanon and Yemen. The training included a basic introduction to the INEE Minimum Standards and their contextualization for the Middle East region. Inclusive education and disaster risk reduction were also discussed during the training.